

## Quality Assurance Representative Opportunity

### Required Skills & Qualifications:

- Minimum of Grade 12 Diploma, or equivalent and technical qualifications preferred
- 3 or more years of progressive Engineering and Quality System Management experience in a related industry
- Computer skills, preferably with advanced working knowledge of Microsoft Word, Excel, and Outlook
- Strong interpersonal and communication skills
- Positive and co-operative team player
- Capable of working with minimal supervision
- Possess strong working knowledge of quality systems and ISO, in particular with the 9001:2000 standard
- Ability to conduct effective internal quality audits

### Key Responsibilities:

- Conduct internal and shop floor process audits
- Conduct outgoing product audits
- Compile audit reports.
- Issue and manage non-conformance reports
- Plan, train and direct activities concerned with development, application, and maintenance of quality standards for manufacturing processes, materials, and products
- Present accurate reports to management in a timely manner
- Maintain QMS documentation
- Develop and implement methods and procedures for all areas of quality improvement
- Maintain a computerized quality database
- Maintain the tool & gauge calibration system
- Lead person for external ISO audits

Rem offers a competitive salary, a comprehensive benefits package, RRSP matching & bonus programs, educational & health allowances, and advancement opportunities within the company.

For more information, contact the HR Department.

### Email your application today to:

HR Department  
Rem Enterprises Inc.  
[careers@rem.sk.ca](mailto:careers@rem.sk.ca)  
Phone: (306) 773-0644 ext. 227

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