

Customer Service Rep opportunity

Required Skills & Qualifications:

- Grade 12 Diploma, or equivalent
- Minimum of 1 year experience working with direct customers
- Customer service and telephone sales training and ability an asset
- Competent with Microsoft Office software
- Ability to type 25 words per minute, preferable
- Ability to manage a range of priorities
- Must possess mechanical skills, preferably related to agricultural equipment
- Must possess knowledge of Rem products
- Superior verbal and written communication skills
- Positive, co-operative and motivated team player
- Capable of working with minimal supervision

The ideal candidate would have:

- Graphics, video production, apple software, and iMovie experience
- An agricultural background is beneficial, but not mandatory

Key Responsibilities:

- Receive and respond to customer calls, requests and inquiries
- Receive and process orders and warranty claims
- Monitor re-order points, initiate backorders and stock discrepancies when necessary
- Process changes to existing sales order entries when necessary
- Participate in trade shows, industry conferences, etc. as requested
- Report directly to the Customer Service Supervisor

Rem offers a competitive salary, a comprehensive benefits package, RRSP matching & bonus programs, educational & health allowances, and advancement opportunities within the company.

For more information, contact the HR Department.

Email your application today to:

HR Department
Rem Enterprises Inc.
careers@rem.sk.ca
Phone: (306) 773-0644 ext. 227